



Visitor Access

Many commercial real estate firms require visitor's to pre-register for authorized entry to a building. There are numerous associated process and policy requirements that must be handled quickly and flawlessly in order to deliver a positive visitor experience. The security and reputation of your property and management team may depend on it.

The screenshot displays the Building Engines Visitor Access interface. On the left, there is an 'Info' section for '999 Peachtree Street' in Atlanta, GA, managed by Alec Berg Lawfirm. The main area is titled 'Messages' and contains a 'Visitors' section with a form for adding a new visitor. The form fields include: Visitor Name (Mary Sullivan), Contact (Sarah Fisher), Floor/Suite (420), Date (09/19/2013), and Time (8 A.M. to 5 P.M.). A confirmation pop-up window titled 'Visitor Successfully Added' is overlaid on the form, stating 'Visitor Successfully Added Mary Sullivan to see Sarah Fisher' and providing the contact phone number (222) 115-6956. Below the form, there is a 'My Expected Visitors (3)' section listing: Marissa Cullen to see Scott Sidman, Rick Morris to see Carl Deerfield, and Mary Sullivan to see Sarah Fisher. To the right, there is a 'Work Orders' section with categories like Cleaning, Electrical Issues, Leak/Plumbing, Lights Out, and Other.

Building Engines Visitor Access automates the entire process of pre-registering a visitor, checking them in, printing a badge, and capturing detailed information in seconds. Allowing you to manage visitor access professionally and securely in a cost-effective manner.

Safe & Efficient Visitor Management

The screenshot shows the '999 PEACHTREE STREET' interface with a search and list view of visitors. The search parameters include a name field and a date range from 09/19/2013 to 09/19/2013. The list of visitors is as follows:

Visitor	Type	Contact	Expected	Time	Email	Checked In
Cullen, Marissa	Visitor	Sidman, Scott	09/19/2013	04:00 PM - 06:00	ssidman@grmnet	
Morris, Rick	Visitor	Deerfield, Carl	09/19/2013	08:00 AM - 05:00	cdeerfield@wisol...	
Sullivan, Mary	Visitor	Fisher, Sarah	09/19/2013	10:00 AM - 02:00		

- ▶ Optimize building security while decreasing costs with reduced guard training, expended resources and security expenses.
- ▶ Capture accurate and detailed visitor information
- ▶ Allow users to create "Watch Lists" and screen against unwanted and unannounced visitors
- ▶ Identify exactly who is in your property and the reason why at any given time
- ▶ Perform analysis/reporting against visitor data in a single building or across multiple locations
- ▶ View vendor COI status and manage liability upon entry

