



## Visitor Access

Many commercial real estate firms require visitor's to pre-register for authorized entry to a building. There are numerous associated process and policy requirements that must be handled quickly and flawlessly in order to deliver a positive visitor experience. The security and reputation of your property and management team may depend on it.

The screenshot displays the 'Info' section for 999 Peachtree Street, Atlanta GA 30311, managed by Alec Berg Lawfirm. The 'Messages' section shows 'Visitors' for today (3) and tomorrow (1). A form is filled out for Mary Sullivan, contact Sarah Fisher, floor 420, on 09/19/2013 at 8 A.M. to 5 P.M. A 'Work Orders' section lists Cleaning, Electrical Issues, Leak/Plumbing, Lights Out, and Other. A 'Visitor Successfully Added' pop-up confirms the addition of Mary Sullivan to see Sarah Fisher, with contact phone (222) 115-6956 and options to save in frequent visit list and email on arrival (segan@buildingengines.com). An 'UPDATE' button is visible.

Building Engines Visitor Access automates the entire process of pre-registering a visitor, checking them in, printing a badge, and capturing detailed information in seconds. Allowing you to manage visitor access professionally and securely in a cost-effective manner.

## Safe & Efficient Visitor Management

The dashboard for 999 PEACHTREE STREET shows a 'Visitors' section with search parameters and a table of expected visitors. The table includes columns for Visitor, Type, Contact, Expected, Time, Email, and Checked In.

Visitor	Type	Contact	Expected	Time	Email	Checked In
<input type="checkbox"/> Cullen, Marissa	Visitor	Sidman, Scott	09/19/2013	04:00 PM - 06:00	ssidman@grmnet	
<input type="checkbox"/> Morris, Rick	Visitor	Deerfield, Carl	09/19/2013	08:00 AM - 05:00	cdeerfield@wisol...	
<input type="checkbox"/> Sullivan, Mary	Visitor	Fisher, Sarah	09/19/2013	10:00 AM - 02:00		

Showing all 3 rows

- ▶ Optimize building security while decreasing costs with reduced guard training, expended resources and security expenses.
- ▶ Capture accurate and detailed visitor information
- ▶ Allow users to create "Watch Lists" and screen against unwanted and unannounced visitors
- ▶ Identify exactly who is in your property and the reason why at any given time
- ▶ Perform analysis/reporting against visitor data in a single building or across multiple locations
- ▶ View vendor COI status and manage liability upon entry



# Visitor Access



## Save Money and Improve Security

A Building Engines client saved more than \$100,000 in annual security related costs by optimizing their ability to manage visitor traffic with a minimal security workforce and still maintain safety standards.

## Simple Interface

For Tenants

- ▶ Seamlessly integrated with BuildingConnect portals
- ▶ Quickly add visitors or large groups with the Quick Submit form
- ▶ Recurring visitor schedules, frequent visitor lists, and advanced visitor forms

For Guards

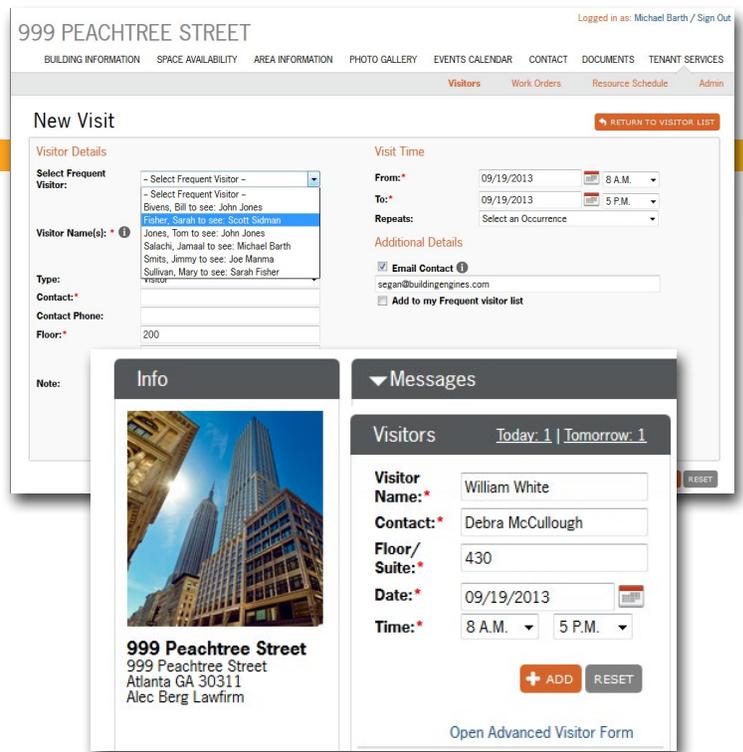
- ▶ Validate visitors and streamline the check-in process to decrease visitor wait times
- ▶ Use Watch Lists to screen unwanted visitors
- ▶ Print badges with bar codes, if required

## Passcard Request Manager

- ▶ Manage requests for Passcards for newly hired tenant employees; the replacement of lost Passcards; and for Passcards to be deactivated when a tenant employee is terminated.
- ▶ From the Passcard Request Manager dashboard, building employees and tenant administrators can easily add/edit/remove a Passcard ID, assign charges, and close out the backing work order, all with just a few clicks.

## Enhanced Integration Options

- ▶ Integrates with leading security technologies, including self-service kiosks, license scanners, bar code printing, customizable badge design and more.



For a Demonstration of Building Engines' Visitor Access, call and ask for sales at 866.301.5300