

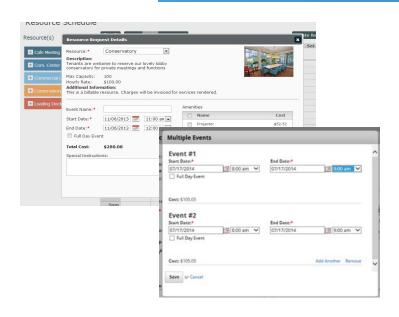
Resource Scheduling

Customer service done well can differentiate your property & create a competitive advantage. Showcase your building resources, amenities & tenant service with online, interactive Resource Scheduling.



Building Engines' Resource Scheduling reduces administrative time spent managing building resources by enabling tenants to book conference rooms, loading docks and other common areas independently through an online service portal. Administrators can self-manage and pre-configure resources and billable amenities through the Space Management Module and quickly approve resources, if required, to free up time for more valuable customer service interactions.

For Your Tenants

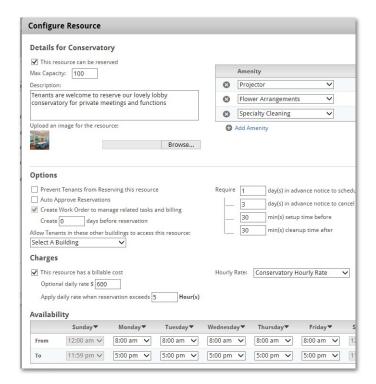


- View and book all shared building resources online through an interactive calendar that includes detailed descriptions, availability, costs and images
- ► Easily schedule recurring reservations or multi-day, multi-time events from one simple screen
- Add additional amenities to reservations (i.e. projectors) and view charge summaries for any required billable resources
- Receive branded, mobile-friendly confirmation e-mails with Outlook and Gmail Calendar integration





Resource Scheduling



For Management

- Easily approve resource requests through inline "quick-approve" or "auto-approve" options, or from a list of pending requests on dashboard or calendar page
- Choose to approve multi-events individually or collectively
- Create billable resources, charges (including hourly and day rates) and generate invoices - all fully integrated with required materials
- Set how far in advance tenants are able to reserve resources, as well as how many events they can book at once with the recurring reservation and multi-reservation features
- Take advantage of advanced reservation options- including private resources, reservation/ cancellation rules, and required buffer time between reservations





...This looks great, makes us look great, reinforces our company branding, and increases the functionality for our tenants.

- Monica Graham, Sr. Property Manager, Harsch Investment Properties

For a Demonstration of Building Engines' Resource Scheduling, call sales at 866.301.5300

